



PERSON SPECIFICATION

SKILLS

Criteria	Assessment	Essential/ Desirable
Excellent interpersonal, negotiation and relationship-building skills	Application/ interview	Essential
Excellent verbal and written communication skills	Application/ interview	Essential
Ability to work effectively under own direction	Application/ interview	Essential
Excellent financial acumen and proven analytical skills	Application/ interview	Essential
Ability to think creatively and solve complex problems	Application/ interview	Essential
Ability to effectively plan and prioritise workload	Application/ interview	Essential
Computer literate	Application	Essential

EXPERIENCE OF

Criteria	Assessment	Essential/ Desirable
Securing income from trusts & foundations	Application/Inte rview	Essential
Fundraising in local communities	Application/ Interview	Essential
Working in fundraising across a broad range of income streams	Application/ interview	Desirable
Working with volunteers	Application/ interview	Essential
Managing successful relationships with stakeholders and supporters	Application/ interview	Essential
Organising and managing events	Application/ interview	Essential
Managing communications channels	Application/ interview	Essential



KNOWLEDGE OF

Criteria	Assessment	Essential/ Desirable
Fundraising practices and principles	Application/ interview	Essential
The local region	Application/ interview	Essential
Knowledge of Brigitte Trust and an understanding of and commitment to the organisation's aims	Application/ interview	Desirable