

REGISTERED COMPANY NUMBER: 01782730 (England and Wales)
REGISTERED CHARITY NUMBER: 288923

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2020
FOR
THE BRIGITTE TRUST**

Ellis Atkins
Chartered Accountants
1 Paper Mews
330 High Street
Dorking
Surrey
RH4 2TU

THE BRIGITTE TRUST

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FOR THE YEAR ENDED 31ST MARCH 2020**

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THE BRIGITTE TRUST
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2020

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st March 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Brigitte Trust is named after its founder Brigitte Watkin. The charity is proud to uphold Brigitte's original purpose, and its objectives are to:

- Help people live well beyond diagnosis
- Offer support to the client's carer and family as appropriate
- Offer bereavement support; and
- Operate in a professional manner ensuring the highest standards in all areas of activity.

The service is entirely free to the clients and is provided through our team of highly trained and committed volunteers supported by salaried professional staff. It may be accessed:

- From diagnosis
- Through and/or after a course of treatment or surgery
- Where the health or well-being of the client or carer is poor or support is needed to sustain the caring role
- Towards the end of life
- For bereavement support

A professional management team recruits and trains the volunteers, manages the referrals process matching clients with the right volunteer to meet their needs, supports volunteers and administers the work of the Trust, ensuring funding is secured.

A volunteer board of Trustees provides the necessary governance.

Volunteers

The Brigitte Trust upholds the highest standards of practice and care in all areas of its activity. All of our volunteers are interviewed both before the commencement of their training and after its completion, and all are DBS checked. A robust programme of support is in place.

The Brigitte Trust are hugely grateful for the commitment and hard work of all the volunteers on whom the Trust relies. It is through their dedication, commitment and professionalism in supporting clients and their families at difficult times that the Brigitte Trust's values and ethos are best demonstrated.

Each year we plan recruitment to maintain and increase our volunteer workforce. The Brigitte Trust is committed to equal opportunities and reflecting diversity in recruitment, service delivery and all other aspects of our work.

The volunteers support people for a period of up to three hours every week. The support provided is wide-ranging and can include sitting quietly with a client, support with shopping, transport to medical appointments etc. However, our service goes far beyond befriending, with trained volunteers providing hugely important emotional, as well as practical support.

THE BRIGITTE TRUST
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2020

OBJECTIVES AND ACTIVITIES

Public benefit

In accordance with Section 4 of the Charities Act 2011, the Trustees have had due regard to the guidance published by the Charity Commission on public benefit when reviewing the charity's activities and planning future activities. We consider that our service plays an important role in:

- Supporting people to feel less socially isolated. Many of the people we support live alone and their Brigitte Trust volunteer might be the only or one of the very few people with whom they have regular contact
- Reducing hospital admission/readmission. We pride ourselves that our service can help people who wish to die at home fulfil that wish wherever possible
- Supporting the client/carer relationship by enabling the carer to take a break

Our service continues to focus primarily on supporting those with a diagnosis of cancer (63%) but the Trust also supports clients with other conditions including neurological conditions (23%) and other end stage illnesses such as respiratory disease, heart and renal failure (9%). Plus we provide bereavement support (5%).

ACHIEVEMENT AND PERFORMANCE

Charitable activities

2019/20 has been an exceptional and unprecedented year with increasing number of volunteers and people supported, together with a range of innovative new service developments, and work is progressing on re-branding and a new website.

Highlights include:

- Increased our volunteer workforce to 108
- Increased the number of people we support to 194
- 25 new volunteers trained
- 9 long service awards presented, including one award for 35 years' service!
- New services started: Neurological Support Group, East Surrey Hospital 'Support for the dying', PAT dogs, death cafés
- £25,000 award from Tesco Centenary Fund

Other highlights in the year included our fundraising effort; Jazz in the Garden, Ride 100, Denbies Christmas raffle/Rock Choir.

With the COVID-19 pandemic starting in March, we regrettably had to make the difficult decision to suspend our home visiting service. However, we responded positively to this by providing an emotional and bereavement support service by phone. We expanded our criteria to support any adult in Surrey who is lonely, isolated, vulnerable, in low mood, bereaved or a carer. We have been recognised by Surrey County Council as a trusted partner and they have referred or signposted vulnerable people to us who could benefit from our support.

During the year, the Trust has continued its drive to be more efficient and modern in its approach without compromising the quality of the service. As a result, the training course has been reviewed and consolidated into fewer sessions, support groups frequency has been reviewed and revised, we introduced a new style volunteer newsletter, we used Survey Monkey to plan support groups and gain insight, and finally we used Eventbrite to book workshops. New methods of recruiting volunteers have been tested e.g. Facebook adverts.

THE BRIGITTE TRUST
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2020

ACHIEVEMENT AND PERFORMANCE

Future plans

The Trustees and the Charity Manager have developed a new strategy which has three main aims:

- 1) To grow the organisation
- 2) To have a stronger identity
- 3) To be financially secure

In recognition of the growth in the size of the volunteer workforce and the numbers of people supported, the Board of Trustees have approved plans to increase the staff team.

Plans are progressing with the re-brand and new website. A launch will be planned for later 2020/21. It is hoped that this will strengthen our identity and help to grow the organisation and support financial security. It is also hoped that it will help modernise the organisation and improve efficiency by streamlining some outdated processes.

Funding

Surrey Downs Clinical Commissioning Group (CCG) continued to provide the Trust with core funding and we wish to acknowledge this and thank them for their continued support for our work. This funding allows us to provide support in all the CCG areas in Surrey:

- East Surrey
- Guildford & Waverley
- North West Surrey
- Surrey Downs
- Surrey Heath
- North East Hampshire & Farnham

Beyond the core funding received from the CCG, the Trust has successfully sought funding from corporate partners and legacies, fundraising initiatives and events, gifting and stakeholder donations as well as a range of grant giving foundations.

We are grateful for our donors for their support this year, including:

- Tesco Bags of Help Centenary Grant Scheme
- The James Tudor Foundation
- The National Lottery Community Fund
- Garfield Weston Foundation
- Community Foundation for Surrey

FINANCIAL REVIEW

The Financial Results for the Year

The Trust made a surplus for the year of £104,365 (2019: Deficit of £17,459). This is an exceptional turnaround given the previous few years' results. This is predominantly due to two factors - firstly successful submission of high-quality applications for grant funding and secondly a determined effort to reduce overheads. In addition, we received a substantial legacy, and our fundraising efforts and donations have been higher than in recent years.

Reserves policy

Having taken account of:

- a closure contingency
- a need to provide liquidity in the day to day management of the Trust; and
- funding for future growth prospects

the Trustees continue to agree that unrestricted reserves should not fall below a minimum of six months' running costs.

THE BRIGITTE TRUST
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2020

FINANCIAL REVIEW

Risk Statement

The Trustees maintain a comprehensive Risk Management Plan. The Risk Management Plan is updated on a regular basis and is also formally reviewed annually.

The strategic emphasis is on reducing the cost of management and administration and concentrating on providing support to people and their families with life limiting illnesses, and supporting our volunteer workforce.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Trust is a company limited by guarantee, as defined by the Companies Act 2006. It does not have any share capital and is registered as a charity with the Charity Commission. Its governing document is its Memorandum and Articles of Association dated 11th January 1984 as amended on 9th February 1984 and 14th December 1994.

There are no particular restrictions imposed by the Memorandum and Articles of Association concerning the way in which the Trust can operate.

The Trustees have the power to invest the monies of the Trust in such investments as may be thought fit.

Patrons and Trustees

President

Michael More-Molyneux, Lord-Lieutenant of Surrey

Patrons

Sir Adrian White CBE DL

Corinna, Lady Hamilton of Dalzell

Rt Hon Sir Paul Beresford MP

Mr Nicholas Owen

Directors and Trustees

Peter Crossley	Chair	Chair until resignation 18th June 2020
David Farmery	Treasurer	
	Company	
Peter Lagerberg	Secretary	
Jan Way MBE		Chair from 1st August 2020
Anne Sutton		
Lesley Acton		Resigned 14th July 2020
Mary Guypinkney		Appointed 23rd July 2020
Ian Norman		Appointed 1st October 2020
Emma Thorp		Appointed 28th May 2019, resigned 16th April 2020

THE BRIGITTE TRUST
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2020

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governance and internal control

The Trustees are responsible for:

- Determining the future policy of The Brigitte Trust
- Monitoring and evaluating current activity and performance
- Keeping appropriate accounting records (in accordance with the requirements of the Companies Act 2006)
- The financial stewardship of The Brigitte Trust and the investment of assets as appropriate and
- Recruiting new Trustees to office

Trustees are appointed at the Annual General Meeting of the charity or by existing Trustees to hold office until the next Annual General Meeting. The number of Trustees shall not be less than three and is not subject to any maximum. Trustees serve for a three year term and typically for a maximum of four terms. Trustees' Indemnity Insurance was in place during the period.

The Board of Trustees meets regularly and at least six times per year.

Management and Staff

The Brigitte Trust is led by Lucy Beach, Charity Manager who started in May 2019. Lucy is supported by:

- Ingrid Walker - Charity Administrator
- Pam Chiverton - Bookkeeper
- Vanessa Smith - Promotions Manager
- Sarah Pattenden - Service Co-ordinator
- Mandy East - Volunteer Manager & Trainer
- Katie Heyward - External Consultant Fundraiser

Sincere thanks are extended to the staff team who ensure the smooth and efficient running of our service with the highest standards of professionalism.

They were further supported by Chris Axton (IT), Liz Dolman (Gift Aid) and Louise Brewer (Administration). We would like to pass on our wholehearted thanks to each of our back-office volunteers.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

01782730 (England and Wales)

Registered Charity number

288923

Registered office

156 High Street
Dorking
Surrey
RH4 1BQ

Trustees

David Farmery
Peter Lagerberg
Peter Crossley (resigned 18.6.20)
Anne Sutton
Lesley Acton (resigned 14.7.20)
Emma Thorp (appointed 28.5.19) (resigned 16.4.20)
Jan Way
Mary Guypinkney (appointed 23.7.20)
Ian Norman (appointed 1.10.20)

THE BRIGITTE TRUST
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2020

REFERENCE AND ADMINISTRATIVE DETAILS

Independent Examiner

Philip Longstaff FCA
Ellis Atkins
Chartered Accountants
1 Paper Mews
330 High Street
Dorking
Surrey
RH4 2TU

Solicitors

Downs Solicitors
156 High Street
Dorking
Surrey
RH4 1BQ

Bankers

National Westminster Bank Plc
14 High Street
Dorking, Surrey
RH4 1AX

COIF Charities Deposit Fund
80 Cheapside
London
EC2V 6DZ

Approved by order of the board of trustees on 2nd November 2020 and signed on its behalf by:

Jan Way - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE BRIGITTE TRUST**

Independent examiner's report to the trustees of The Brigitte Trust ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st March 2020.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Philip Longstaff FCA
Ellis Atkins
Chartered Accountants
1 Paper Mews
330 High Street
Dorking
Surrey
RH4 2TU

2nd November 2020

THE BRIGITTE TRUST

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2020

	Notes	Unrestricted fund £	Restricted funds £	31/3/20 Total funds £	31/3/19 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	165,310	31,274	196,584	105,926
Charitable activities					
Support and practical help to individuals and their families with life threatening illness	4	51,800	-	51,800	51,800
Investment income	3	664	-	664	729
Total		217,774	31,274	249,048	158,455
EXPENDITURE ON					
Raising funds	5	19,630	-	19,630	13,066
Charitable activities					
Support and practical help to individuals and their families with life threatening illness	6	78,864	46,189	125,053	162,848
Total		98,494	46,189	144,683	175,914
NET INCOME/(EXPENDITURE)		119,280	(14,915)	104,365	(17,459)
RECONCILIATION OF FUNDS					
Total funds brought forward		108,969	14,915	123,884	141,343
TOTAL FUNDS CARRIED FORWARD		228,249	-	228,249	123,884

The notes form part of these financial statements

THE BRIGITTE TRUST

**BALANCE SHEET
31ST MARCH 2020**

	Notes	Unrestricted fund £	Restricted funds £	31/3/20 Total funds £	31/3/19 Total funds £
FIXED ASSETS					
Tangible assets	13	249	-	249	331
CURRENT ASSETS					
Debtors	14	10,441	-	10,441	9,854
Cash at bank and in hand		226,483	-	226,483	128,883
		236,924	-	236,924	138,737
CREDITORS					
Amounts falling due within one year	15	(8,924)	-	(8,924)	(15,184)
NET CURRENT ASSETS		228,000	-	228,000	123,553
TOTAL ASSETS LESS CURRENT LIABILITIES		228,249	-	228,249	123,884
NET ASSETS		228,249	-	228,249	123,884
FUNDS					
Unrestricted funds	16			228,249	108,969
Restricted funds				-	14,915
TOTAL FUNDS				228,249	123,884

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st March 2020.

The members have not required the company to obtain an audit of its financial statements for the year ended 31st March 2020 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

THE BRIGITTE TRUST

BALANCE SHEET - continued
31ST MARCH 2020

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 2nd November 2020 and were signed on its behalf by:

Jan Way - Trustee

David Farmery - Trustee

THE BRIGITTE TRUST

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2020

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Governance costs

Governance costs are those incurred in relation to the administration of the Trust and compliance with constitutional and statutory requirements.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Office equipment	- 25% on reducing balance
Fixtures and fittings	- 25% on reducing balance
Computer equipment	- 25% on cost

Taxation

As the Trust's aims are charitable, no corporation tax liability arises for the year.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Expenditure which meets those criteria is allocated to that fund. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Investment income

Investment income is recorded when receivable.

Gift Aid

Gift Aid reclaimable on donations to the Trust is included with the amount received.

Volunteers' help

The value of any voluntary help is not included in the accounts but the role of volunteers is described in the trustees' Annual Report.

THE BRIGITTE TRUST

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2020

2. DONATIONS AND LEGACIES

	31/3/20	31/3/19
	£	£
Donations and gifts	56,265	53,672
Gift aid	5,830	4,857
Legacies	36,300	2,247
Grants	96,724	43,650
Membership	1,465	1,500
	<u>196,584</u>	<u>105,926</u>

3. INVESTMENT INCOME

	31/3/20	31/3/19
	£	£
Deposit account interest	244	628
Interest - COIF	420	101
	<u>664</u>	<u>729</u>

4. INCOME FROM CHARITABLE ACTIVITIES

	31/3/20	31/3/19
	£	£
Funding from Surrey Downs CCG	51,800	51,800
Activity Support and practical help to individuals and their families with life threatening illness		
	<u>51,800</u>	<u>51,800</u>

5. RAISING FUNDS

Raising donations and legacies

	31/3/20	31/3/19
	£	£
Staff costs	5,346	7,067
Fundraising costs	14,284	5,999
	<u>19,630</u>	<u>13,066</u>

6. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs (see note 7) £	Totals £
Support and practical help to individuals and their families with life threatening illness	55,234	69,819	125,053
	<u>55,234</u>	<u>69,819</u>	<u>125,053</u>

THE BRIGITTE TRUST

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2020**

7. SUPPORT COSTS

	Management £	Governance costs £	Totals £
Support and practical help to individuals and their families with life threatening illness	<u>66,996</u>	<u>2,823</u>	<u>69,819</u>

8. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31/3/20 £	31/3/19 £
Depreciation - owned assets	82	304
Independent Examiner's Fee	650	650
Independent Examiner - Other services	<u>1,930</u>	<u>1,940</u>

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st March 2020 nor for the year ended 31st March 2019.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st March 2020 nor for the year ended 31st March 2019.

10. STAFF COSTS

	31/3/20 £	31/3/19 £
Wages and salaries	73,892	111,388
Social security costs	1,350	4,756
Other pension costs	1,177	874
	<u>76,419</u>	<u>117,018</u>

The trustees consider the aggregate employment benefits of the Key Management Personnel for 2020 to be £18,789 (2019: £24,077). No employees received emoluments in excess of £60,000.

The average monthly number of employees during the year was as follows:

	31/3/20	31/3/19
Average number of employees	<u>5</u>	<u>6</u>

No employees received emoluments in excess of £60,000.

THE BRIGITTE TRUST

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2020**

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	78,126	27,800	105,926
Charitable activities			
Support and practical help to individuals and their families with life threatening illness	51,800	-	51,800
Investment income	729	-	729
Total	130,655	27,800	158,455
EXPENDITURE ON			
Raising funds	13,066	-	13,066
Charitable activities			
Support and practical help to individuals and their families with life threatening illness	145,882	16,966	162,848
Total	158,948	16,966	175,914
NET INCOME/(EXPENDITURE)	(28,293)	10,834	(17,459)
RECONCILIATION OF FUNDS			
Total funds brought forward	137,262	4,081	141,343
TOTAL FUNDS CARRIED FORWARD	108,969	14,915	123,884

12. CONSTITUTION

The Trust is a registered charity and a company limited by guarantee and does not have a share capital. The members are liable for the Trust's debts and liabilities whilst being a member and up to one year after ceasing to be a member for those transactions entered into before that date, to a maximum of £10 each.

The Memorandum and Articles of Association of the Trust provide that in the event of a winding up, any surplus on the reserves should be distributed to associations with similar objects and not to members.

THE BRIGITTE TRUST

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2020**

13. TANGIBLE FIXED ASSETS

	Office equipment £	Fixtures and fittings £	Computer equipment £	Totals £
COST				
At 1st April 2019 and 31st March 2020	<u>5,089</u>	<u>5,831</u>	<u>11,693</u>	<u>22,613</u>
DEPRECIATION				
At 1st April 2019	4,922	5,667	11,693	22,282
Charge for year	<u>41</u>	<u>41</u>	-	<u>82</u>
At 31st March 2020	<u>4,963</u>	<u>5,708</u>	<u>11,693</u>	<u>22,364</u>
NET BOOK VALUE				
At 31st March 2020	<u>126</u>	<u>123</u>	-	<u>249</u>
At 31st March 2019	<u>167</u>	<u>164</u>	-	<u>331</u>

14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/3/20 £	31/3/19 £
Gift aid receivable	3,637	4,112
Prepayments and accrued income	<u>6,804</u>	<u>5,742</u>
	<u>10,441</u>	<u>9,854</u>

15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/3/20 £	31/3/19 £
Social security and other taxes	1,163	1,130
Deferred income	-	345
Accrued expenses	<u>7,761</u>	<u>13,709</u>
	<u>8,924</u>	<u>15,184</u>

THE BRIGITTE TRUST

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2020

16. MOVEMENT IN FUNDS

	At 1/4/19 £	Net movement in funds £	At 31/3/20 £
Unrestricted funds			
General fund	108,969	119,280	228,249
Restricted funds			
Walton Charity	1,322	(1,322)	-
Pink Ribbon	465	(465)	-
Santander	2,667	(2,667)	-
Tesco	1,637	(1,637)	-
Elmbridge Partnership	1,500	(1,500)	-
Guildford Poyle	2,799	(2,799)	-
Mole Valley DC	4,525	(4,525)	-
	<u>14,915</u>	<u>(14,915)</u>	<u>-</u>
TOTAL FUNDS	<u>123,884</u>	<u>104,365</u>	<u>228,249</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	217,774	(98,494)	119,280
Restricted funds			
Other restricted funds	4,905	(4,905)	-
James Tudor Foundation	5,000	(5,000)	-
Walton Charity	3,000	(4,322)	(1,322)
Shanly Foundation	2,000	(2,000)	-
Pink Ribbon	-	(465)	(465)
Santander	-	(2,667)	(2,667)
Tesco	-	(1,637)	(1,637)
Elmbridge Partnership	-	(1,500)	(1,500)
Guildford Poyle	-	(2,799)	(2,799)
Mole Valley DC	-	(4,525)	(4,525)
Leathersellers	2,000	(2,000)	-
Carers of Epsom	1,500	(1,500)	-
National Lottery - Community	6,369	(6,369)	-
Surrey County Council	1,500	(1,500)	-
Woking Borough Council	3,000	(3,000)	-
Stonegate Foundation	2,000	(2,000)	-
	<u>31,274</u>	<u>(46,189)</u>	<u>(14,915)</u>
TOTAL FUNDS	<u>249,048</u>	<u>(144,683)</u>	<u>104,365</u>

THE BRIGITTE TRUST

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2020

16. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1/4/18 £	Net movement in funds £	At 31/3/19 £
Unrestricted funds			
General fund	137,262	(28,293)	108,969
Restricted funds			
Other restricted funds	413	(413)	-
WAVS	2,500	(2,500)	-
Ernest Kleinwort Foundation	1,168	(1,168)	-
Walton Charity	-	1,322	1,322
Pink Ribbon	-	465	465
Santander	-	2,667	2,667
Tesco	-	1,637	1,637
Elmbridge Partnership	-	1,500	1,500
Guildford Poyle	-	2,799	2,799
Mole Valley DC	-	4,525	4,525
	<u>4,081</u>	<u>10,834</u>	<u>14,915</u>
TOTAL FUNDS	<u>141,343</u>	<u>(17,459)</u>	<u>123,884</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	130,655	(158,948)	(28,293)
Restricted funds			
Other restricted funds	-	(413)	(413)
WAVS	-	(2,500)	(2,500)
Ernest Kleinwort Foundation	-	(1,168)	(1,168)
Walton Charity	4,000	(2,678)	1,322
Shanly Foundation	3,000	(3,000)	-
Pink Ribbon	2,525	(2,060)	465
Santander	5,000	(2,333)	2,667
Tesco	4,250	(2,613)	1,637
Elmbridge Partnership	1,500	-	1,500
Guildford Poyle	3,000	(201)	2,799
Mole Valley DC	4,525	-	4,525
	<u>27,800</u>	<u>(16,966)</u>	<u>10,834</u>
TOTAL FUNDS	<u>158,455</u>	<u>(175,914)</u>	<u>(17,459)</u>

The restricted funds arise from donations and grants made for specific purposes eg training of volunteers, volunteers' expenses, recruitment and publicity, along with donations that are restricted in respect of the types of illness they will cover, and geographical areas.

THE BRIGITTE TRUST

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2020**

17. OTHER FINANCIAL COMMITMENTS

The total of future minimum lease payments under non-cancellable operating leases in respect of land and buildings are as follows:

At 31 March 2020

	£
(i) Not later than one year	12,480
(ii) Later than one year and not later than five years	21,840
(iii) Later than five years	-
	=====

18. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31st March 2020.

THE BRIGITTE TRUST

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2020

	31/3/20 £	31/3/19 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations and gifts	56,265	53,672
Gift aid	5,830	4,857
Legacies	36,300	2,247
Grants	96,724	43,650
Membership	1,465	1,500
	<u>196,584</u>	<u>105,926</u>
Investment income		
Deposit account interest	244	628
Interest - COIF	420	101
	<u>664</u>	<u>729</u>
Charitable activities		
Funding from Surrey Downs CCG	51,800	51,800
	<u>51,800</u>	<u>51,800</u>
Total incoming resources	249,048	158,455
EXPENDITURE		
Raising donations and legacies		
Promotions salary and expenses	5,304	6,851
Social security	42	216
Fundraising costs	14,284	5,999
	<u>19,630</u>	<u>13,066</u>
Charitable activities		
Wages	37,253	55,861
Social security	661	1,828
Pensions	590	360
Expenses of volunteers	11,752	12,621
Training and supervision	1,253	1,696
Staff expenses	3,725	2,131
	<u>55,234</u>	<u>74,497</u>
Support costs		
Management		
Wages	31,335	48,676
Social security	647	2,712
Pensions	587	514
Insurance	2,033	1,916
Telephone	1,933	2,242
Carried forward	36,535	56,060

This page does not form part of the statutory financial statements

THE BRIGITTE TRUST

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2020**

	31/3/20	31/3/19
	£	£
Management		
Brought forward	36,535	56,060
Office consumables	2,496	3,374
Publicity	4,806	2,404
Sundries	2,444	1,481
Rent and rates	13,333	13,066
IT costs and maintenance	2,883	1,788
CRB check fees	319	412
Bookkeeping	2,016	2,016
Professional fees	419	1,705
Recruitment costs	4,960	5,732
Cleaning and maintenance	2,265	2,023
Light and heat	1,448	1,351
Rent contribution from sub letting	(7,180)	(6,480)
Depreciation of office equipment	41	55
Fixtures and fittings	41	55
Computer equipment	-	194
Bank charges	170	282
	66,996	85,518
 Governance costs		
Insurance	243	243
Independent Examiner's fee	650	650
Independent Examiner - other services	1,930	1,940
	2,823	2,833
 Total resources expended	144,683	175,914
 Net income/(expenditure)	104,365	(17,459)